



**REPÚBLICA DE MOÇAMBIQUE
AUTORIDADE TRIBUTÁRIA DE MOÇAMBIQUE
DIRECÇÃO GERAL DAS ALFÂNDEGAS**

SERVICE ORDER Nr. 17 / AT / DGA / 411 / 2017

Assunto: **Alteration to the Procedures for Submission of the Single Road Cargo Manifest at Ressano Garcia International Road Terminal (TIRO – RG)**

For information and full compliance by all members of staff of this services, both (National and Foreign) International Cargo Carriers, Clearing Agents, Business Community, Intertek and other relevant stakeholders, within the framework of ongoing measures with a view to adequate procedures related the submission of the road cargo manifest, for goods imported through the Ressano Garcia Border Post, in strict compliance to both the national and international legislations, it is hereby announced that, the pilot process for transfer of competences in preparation and submission of the road cargo manifest to Customs from the importer represented by his respective Clearing Agent to the Carrier is in operation since December 2016.

Indeed, the massification process will take place from 15 th of April 2017 to 15 th of June 2017, a period during which all international carriers (national and foreign) who use the Ressano Garcia Border, are by this means notified to register themselves for the aforementioned purposes following the procedures attached herewith to the presente Service Order.

As of 16 th of June 2017, the submission of the road cargo manifest into the Electronic Single Window (ESW) for the import regime, at Ressano Garcia Border, shall be compulsive and must be done by the carrier himself.

Let it be fulfilled.

Maputo, March 2017

The Director General

Aly Dauto Mallá
(Principal Customs Commissioner General)

PROCEDURES FOR ADHESION TO THE
SINGLE ROAD CARGO MANIFEST

FOR NATIONAL CARRIERS	
Submission of Documents	
<p>1. Prepare an application addressed to the Director General of Customs and attach a copy of the Company Registration Form and of its respective NUIT;</p> <p><i>Note: The minute of the application can be obtained at TIRO-RG (Km4) and also at the following portal of the ESW (www.mcnet.co.mz)</i></p> <p>2. Submit documents at Ressano Garcia International Road Terminal (TIRO – RG), known as Km4, or at the Office of Customs Provincial Services in Maputo (SPAM)</p>	
FOR FOREIGN CARRIERS	
Aquisition of the Single Taxpayer Identification Number (NUIT)	
<p>1. Prepare the application addressed to the Director General of Customs, including as attachments a copy of the Company Registration Certificate and a copy of Form “Modelo 01/C”;</p> <p><i>Note: The minute of the application and a copy of Form “Modelo 01/C” may be obtained at TIRO-RG (Km4) and the minute also from the following portal of the ESW (www.mcnet.co.mz)</i></p> <p>2. Submit documents at Ressano Garcia (TIRO-RG) International Road Terminal or at the office of Customs Provincial Services in Maputo (SPAM)</p>	
Training and Registration into the Electronic Single Window (ESW)	
<p>3. National Carriers: Complete users registration form, scan copies of users NUIITS and send through the following e-mail address: info@mcnet.co.mz with a c.c. to: atspam.matola@gmail.com</p>	

4. **Foreign Carriers** : Complete company users registration form, *scan* users passport copies and send through the following e-mail addresses: info@mcnet.co.mz with a c.c: to atspam.matola@gmail.com
5. Complete company registration form, *scan* the company NUIT copy and send through the following e-mail address: registration@mcnet.co.mz with a c.c: to atspam.matola@gmail.com
6. Await for the date scheduled for training, the venues of which will be optional, at TIRO-RG, known as km4 and the MCNet Training Centre at Maputo city (training sessions last 3 hours);
7. Send company users to attend training sessions at the date and hours notified to the company.

Beginning of Submission of the Road Cargo Manifest into the ESW

8. Receive the e-mail through the following address registration@mcnet.co.mz, which was sent to each of the users who have attended training, with an indication of the "*link*" for accessing the ESW and its respective "*password*";
9. The user must advise via the following e-mail: registration@mcnet.co.mz, with a c.c: to atspam.matola@gmail.com, that he successfully acceded the ESW TradeNet platform;
10. Begin the submission of the road cargo manifests into the ESW, using the Carrier Company profile.
11. The company will via e-mail receive a copy of a communication issued by the Director General of Customs, setting the date as of which the International Road Terminal at Ressano Garcia (TIRO-RG), known as Km4, will cease to accept the clearance of the goods carried by the company, through road cargo manifests submitted by the importers clearing agents;
12. Should any difficult arise during the submission of the road cargo manifest, please do not hesitate to request support through the following telephone nrs. **843411 and 21341110** or through the following e-mail address: **support@mcnet.co.mz**